

Naples High/Middle School SAC
Proposed Meeting Minutes
October 4, 2011

Members Present	Position	Representation
[REDACTED]	Chair	Parent
[REDACTED]	Vice-Chair	Parent
[REDACTED]	Secretary	Teacher
[REDACTED]	Representative	Parent
[REDACTED]	Representative	Parent
[REDACTED]	Representative	Teacher
Sandy Daniels	Principal	
David Martin	Assistant Principal	
[REDACTED]	School Liaison Officer	

Community Members Present: [REDACTED], [REDACTED], [REDACTED], [REDACTED], and [REDACTED].

1. Welcome-- Introduction of committee members

Ms Daniels introduced [REDACTED] to speak later about CSI and [REDACTED] as the person to go to regarding facilities and other non-educational matters.

All voting members introduced themselves and their roles.

Per the instruction we need to have one more teacher member. There should also be a union representative who cannot be a voting member.

[REDACTED] stated [REDACTED] will be the student member.

2. Previous meeting minutes (not applicable)

3. Old Business

a. Review of 2010-11 NHS SAC End-of-Year Assessment ([REDACTED])

Highlighted Successes and continuing concerns see attached slides.

Discussion: The current website needs to be up-dated.

[REDACTED]: The first IAC meeting is scheduled for November 10 at Fleet and Family Center in the conference room at 4. Another meeting will be scheduled in April.

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- b. Review of 2010-11 Regional Summary Reports (if available)

Not available

- c. Report from the SAC sub-committee on Graduation Webcast – [REDACTED]

[REDACTED]

Looked into web broadcasting and produced a list of 6 free or low cost sites. High speed internet access may be an impediment to setting up our own broadcast. It is likely that a broadcast could be done in a cost-effective manner from here. The senior parent group may be the most appropriate group to do this as fundraising will be involved.

Sandy Daniels: the senior sponsors will have parent nights throughout the year to help form a senior parent group. Broadcast information will be forwarded to the senior sponsors.

4. New Business

- a. Establishment of parliamentary rules

All agreed to use Robert's Rules as required.

- b. Establishment of bylaws for governing the committee's internal affairs

[REDACTED] will request information from other SAC committees and this will be addressed in November.

- c. Continuous School Improvement (CSI) update – [REDACTED]

[REDACTED] explained the continuous process of CSI. We are responsible for 5 of 7 standards and are rated by rubrics on each. Two of the seven standards initially addressed do not apply.

- i.) Vision and Purpose

- ii.) Governance and Leadership

- iii.) Teaching and Learning

- 1. Goal 1: Critical Thinking

- a. Polya's 4-step problem solving—this was implemented last year

- 2. Goal 2: Math

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- a. Word Wall-Are at various stages of implementation. The expectation is that all teachers will continue
 - b. Student Reflection Journals will be based on prompts created by the math department but used in all seminar/advisory classes to
- iv.) Assessment-to be merged with Teaching and Learning.
1. We are meeting DoDEA standard of 75% in top two quartiles in all but 7th grade reading and math and 10th grade math. The
 2. We are above DoDEA and National Standards for most skills in reading math and writing.
- v.) Resources and support systems
- vi.) Stakeholder Communications and Relationships (will be phased out as it is integrated into other standards.
- vii.) Commitment to Continuous School Improvement

Ms. Sandy Daniels: We need your help to get the information out on the interventions to parents so they can understand and promote our interventions. We want this to be fun for families.

██████████: explained how the Daily Bulletin is used to disseminate information on the SmartBoards in each classroom.

He is available to come back at any requested meeting. Upcoming CSI events: testing for seniors, math journals, word walls, getting all teachers involved on CSI committees.

Ms. Sandy Daniels: Seniors need to be tested because seniors do not take TerraNova. On the 24th of October we will pre-test all students in seminar. In May, we will post-test all students. We would like to get as many parents as possible on CSI committees. Once we have teacher committees, we will get word out to parents as to how they can join committees. Help request: We want parents to help us tell the story of our successes here and to help the community understand our interventions. Next year when the Advance Ed. Team comes we need to be prepared. Our accreditation for colleges is determined by this board.

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██████████: Is there a tab on the website for CSI?

Ms Sandy Daniels: This is upcoming. We completed 2 interventions last year. We also modified our vision statement for this year.

██████████: Emphasized that if we tell parents to expect to see the interventions, then they will be coming into the classrooms looking for them.

██████████: We need to explain to parents that it is important for all teachers and stakeholders have a common vocabulary.

██████████: Encouraged CSI to tap into the Panorama.

d. Identification of Goals and Objectives for 2011-2012 school year

(██████████) Chair would like to form a subcommittee to set the goals and objectives for next year. ██████████ agreed to head this subcommittee.

e. Election of two SAC Installation Advisory Committee (IAC) representatives

Discussion: Issues such as lunch, facilities, contract negotiations are under the jurisdiction of the IAC. One parent and teacher are needed. Was tabled and moved forward to October meeting.

5. New items for next meeting

- a. What should go to IAC. (Transportation, SAC elections were discussed to be moved forward to IAC.)
- b. Goals and Objectives-██████████ subcommittee will present.
- c. Presentation on attendance policy
- d. Election of IAC members.

6. Adjourned. 5:50.

Note: If you would like a copy of the "Internal" SAC minutes, please stop by the school office.